

Merge eDOCS data into MS Office files

Meta Data Manager for eDOCS provides dynamic links that merges metadata into MS Word, Excel and PowerPoint applications.

Predefine merge fields

Meta Data Manager (MDM) is a plug-in that pulls metadata from the eDOCS DM profile or DM database and subsequently merge fields into Microsoft Word, Excel and PowerPoint documents.

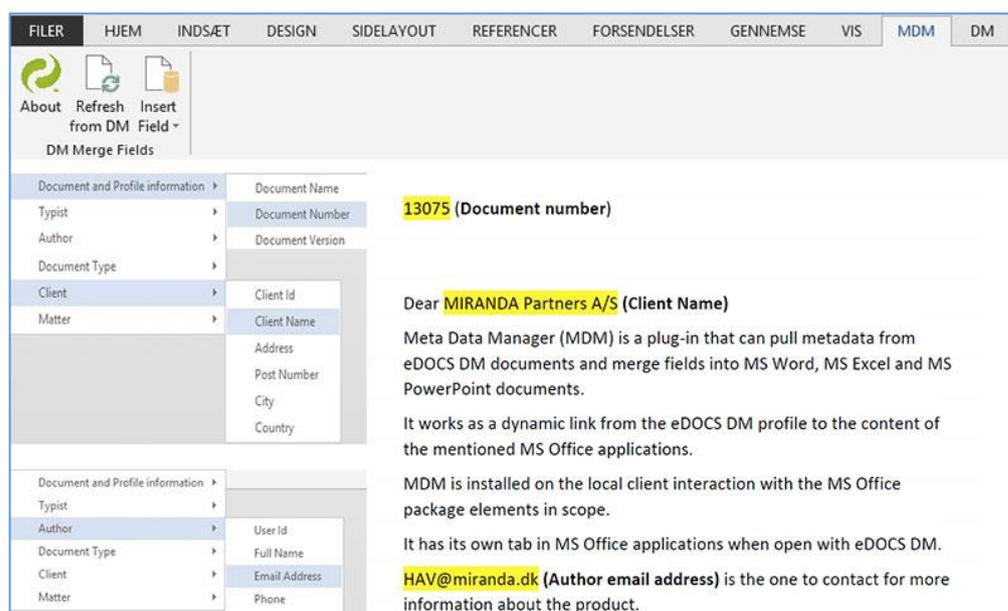
Merge fields with file info and type ID from eDOCS profile can be predefined in the documents and saved as templates. Great advantage in complying with GDPR!

MS Office interaction

MDM is installed on the local client interaction with the MS Office package elements in scope. It has its own tab in MS Office applications when open with eDOCS DM.

Data updated in eDOCS also passes through MS Word, Excel and PowerPoint.

The image exemplifies 3 fields merged into a MS Word document.



The screenshot shows the MDM interface within a Microsoft Word document. The interface includes a menu with options like 'About', 'Refresh', and 'Insert from DM Field'. Below the menu is a list of 'DM Merge Fields' categorized by document and profile information, including fields like Document Name, Document Number, Client Name, and Author email address. The document preview on the right shows these fields merged into the text, such as '13075 (Document number)' and 'Dear MIRANDA Partners A/S (Client Name)'. The author email address 'HAV@miranda.dk' is also merged into the text.



Use Meta Data Manager for eDOCS to ensure that all person-related information in MS Office files are up to date. An advantage in complying with GDPR!

Ensure unambiguous reference with Meta Data Manager

MDM can be used to ensure that all person-related user information in MS Office files are updated.

This ensures unambiguous reference when metadata are extracted from the case complex.

System requirements

- eDOCS DM version 10
- eDOCS DM version 16
- MS SQL server
- MS .NET framework
- MS Office 2013
- MS Office 2016

For Windows only.

Tools to improve and expand eDOCS DM functions

MDM is a part of the product line The Managers from MIRANDA Partners. The Managers contains a number of utilities developed for eDOCS DM administrators and users.

Each Manager has its own role in supporting, improving and expanding eDOCS DM functions.

Find much more information online about each Manager:

mirandapartners.com/themanagers

Book a demo today!

To give you the full idea of the user-friendly features of The Managers, we recommend a demo. We will prepare a specific targeted presentation just for you - and schedule it for your time zone of course.

You are welcome to contact our sales director Jesper Friis directly at +45 22650 502 or send an email with description of business interest to info@miranda.dk and we will quickly get in touch.

We're looking forward to be sharing the great benefits of eDOCS DM and The Managers with you!

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