

eDOCS DM Audit

for eDOCS DM 5, 10 & 16

Get a complete analysis of your eDOCS DM environment. Focusing on 7 technical elements.

Two Faces of an eDOCS Audit

The DM Audit has two equally important outcomes. To provide a second opinion on the state of your present eDOCS DM installation and to produce in depth and thorough documentation of your setup.

The Audit report is a baseline

With the seven key results and the Main Audit Report, you have a baseline for risk reducing improvements or planning your next step. The many new versions of eDOCS being launched from OpenText – new features and nice benefits – intensify the need for upgrades and is becoming a hot topic for all system managers.

”Heads up!” - if Needed

Key elements of the eDOCS DM Audit is a focus on potential complications to Stability, Performance and Functionality.

Focus Points for the Audit

- Main Audit Summery Report
- DM Architecture
- DM Library (+Screenshots)
- DM Database
- DM Server
- DM Client
- Network and infrastructure





Complete eDOCS DM setup documentation, an overview of recommended improvements and a ✓ of excellence.

The eDOCS DM Process

First of all the audit tools and processes don't make any changes to the eDOCS DM system.

1. Access and Data extract

The data extract and system analysis is executed in close contact with the system manager, who can monitor the extraction and data collection to create process clarity.

2. Report & Recommendation

The Audit is well documented with 7 individual reports and screen shot documentation of the server setup. All topics and findings are explained and recommendations are discussed and justified.

3. Audit Workshop

The Audit Workshop comprise a walk-through of the reports with Q&A sessions to appraise context and justify recommendations, either for discussing conclusions or implementation planning.

Insights and knowledge

This service will give either a heads-up or a thumbs-up. Commonly, a combination of good configuration and room for improvement is found. However, the insight and knowledge you get for future work and planning is of great value.

The eDOCS DM Audit service can be combined with an additional complimentary audit after issues have been addressed.

Additional supporting advisory and monitoring services

The Audit project can be combined with complimentary services on i.e. establishing a system performance base-line with monitoring alert services or implementation of supporting tools like DM Sync Manager or Admin Portal for eDOCS DM.

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